



Mandurah Performing Arts Centre Item Security Sheet

Mandurah Performing Arts Centre (MPAC) Security measures require the following instructions be adhered to BEFORE a school can rehearse.

1. A security form is provided for your school to complete, photocopy and have ready to hand two copies to the Concert Manager/Marshal at rehearsal. The form has three sections:
 - a. Adults helpers who will accompany students back stage (Maximum of 5)
 - b. The names of all students who will be performing
 - c. Please indicate with an asterisk the person/people delivering and collecting props back of stage.
2. At rehearsal the Teacher in Charge will need to indicate to the Concert Manager/Marshal the names of any student who is not present at rehearsal.
3. In the evening the same process will need to be followed when the Marshal collects the school to go backstage.
4. Schools that have, in the past, had a large contingent of helpers backstage to assist with dressing and makeup will have to adapt to these new restrictions.

Concert Date:

School Name:

Teacher Name:

Mobile Number:

(If available)

Accompanying Adults

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8efNos	Title	Responsibility	Updated
117	Item Security Sheets	Co-ordinator	2018

Students

Schools are welcome to attach a SIS group list if preferred.

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